

Section 59: Residential Living Allowance and Management Services

Residential Living Allowance Management Services means services that assist an individual in managing the individual's residential living allowance supports

Residential Living Allowance means funds authorized by the BDDS services under IC 12-11-1.1-2(c) to cover the actual costs of room and board expenses as authorized in the individual's budget through state funding

This service is only reimbursable through state funded services (not available through Medicaid Waiver services)

Note: New requests for RLAS for minor children living outside of the home of the parent or guardian will not be approved by BDDS without the explicit approval of the Director of BDDS

59.1 Unit of Service

One unit equals the total amount of the residential living expenses minus the total income and benefits of the individual

59.2 Activities Allowed

Reimbursement is available for a Residential Living Allowance and Management Services under the following circumstances:

- a. The individual is receiving state supported residential services or receiving those waivers (i.e., priority, deinstitutional) that have state dollars allocated and approved by the legislature, budget agency, and FSSA/DDRS to support the residential living expenses
- b. The individual's living expenses exceed the benefits and income
- c. The provider has the responsibility to see that the individual's budget does not exceed the limits
- d. The provider will be reimbursed for the costs already paid (cost reimbursement)

59.3 Activities Not Allowed

Reimbursement is not available for a Residential Living Allowance and Management Services under the following circumstances:

- a. When the individual's benefits and income exceed living expenses
- b. When the adult or minor child is residing in a family member's home, including parents or siblings or grandparents

59.4 Service Standards

The Residential Living Allowance and Management Services must be reflected in the Residential Budget.

- a. The Bureau of Developmental Disabilities will cap the total amount for a Residential Living Allowance. The amount is based on 150% of the Federal Poverty Level. BDDS must also approve any exceptions to the cap for a Residential Living Allowance, by the appropriate process established by the BDDS
- b. The Residential Living Allowance and Management Services will be developed within the Residential Budget process. The residential services provider submits the proposed initial residential living expenses. Thereafter, the residential services provider submits revisions, when warranted by changing circumstances, and 60 days prior to the expiration of the current Residential Budget. All budgets must be approved by BDDS
- c. The Residential Living Allowance and Management Services will be approved by the BDDS, prior to implementation of the budget
- d. The provider has a current provider enrollment agreement with BDDS to manage Residential Living Allowance and Management Services dollars
- e. The Residential Budget is used to determine the amount of the residential living allowance
- f. Expenses that are not paid on a monthly basis (e.g., non-insured medical expenses or quarterly insurance premiums) **must** be pro-rated on a monthly basis and deposited in the individual's bank account to insure their availability at the time the expenses are due

59.5 Provider Qualifications

To be approved to provide Residential Living Allowance and Management Services, an applicant shall:

- a. Be approved to provide either:
 - 1. Residential Habilitation and Support Services; or
 - 2. Community Habilitation and Participation Services under 460 IAC 6

59.6 Documentations Standards

Residential Living Allowance and Management Services documentation must include:

- a. BDDS approved provider Itemized list of expenditures, with receipts
- b. Documentation in compliance with 460 IAC 6
- c. Itemized list of expenditures, with receipts